

ABMA



2020

Continuing Professional Development Series

Continue your competency enrichment journey with the **ABMA Continuing Professional Development** series of short courses.

Tailored to build capability in manageable chunks, these 3 hour [half-day] workshops are tailored specifically for those that have influence over the maintenance of common property infrastructure in residential strata and mixed-use commercial buildings.

Attend the course and take back tangible skills to immediately implement on a daily basis in your role as Facilities Manager, Caretaker, Strata Manager or Committee Member. Gain new skills to gain employment as a Caretaker or Facilities manager, or learn more about an area you specifically seek to specialise in. Or simply build on your existing capability and enjoy continuing the growth journey...

2020 CPD Courses available: -

- CPD001 - Regulatory Compliance via Self-Assessment
- CPD002 - Introduction to Building Management Standards & Assessment
- CPD003 - Preparing an Asset Register & Preventative Maintenance Calendar
- CPD004 - Managing a Defective Building Work Claim
- CPD005 - Project Management of Capital Works on common property
- CPD006 - Fire Compliance in residential strata
- CPD007 - Introduction to the Facilities Management Plan
- CPD008 - ABMA Code Utilisation & Code of Conduct for Caretakers
- CPD009 - Body Corporate Acronyms and BCCMA Basics
- CPD010 - Introduction to the Asbestos Management Plan
- CPD011 - Introduction to the Soft Services Management Plan
- CPD012 – Introduction to the WHS Compliance Management Plan



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